A Check list for Manuscripts to Scholarly Journals

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- The title page: Spelling of author names and accuracy of address and contact info.
- Abstract or summary is within the word limit set and has key words listed.
- Introduction: Length is appropriate, key pieces of work in the subject area are cited, a statement as to the objective of the study is present.
- Materials and Methods: Methods are described well and follow the conventions and units of the journal.
- Results: All the figures are presented and referred in the text.
- Figures are presented in sequence.
- Figure legends have short titles, followed by longer descriptions.
- Letters and numbers in the figures are larger than 2.3 mm in their final forms.
- Lettering and axis labels in figures have uniform font sizes between figures.
- Discussion: All the data/figures/tables are discussed.
- References: All the references cited in the text are listed at the end.
- References: All the references listed at the end are cited in the text.
- References: Punctuation and style for the list of references follow the journal’s instruction.
- Acknowledgements: All the people who helped with the project have been identified by name and institution.
- Funding support has been acknowledged.
- The manuscript is within the total length allowed by the journal.
- All the co-authors have read and approved the manuscript.
- Files have been prepared for On-line submission according to the journal’s instruction (Figures files, in the requested format and quality, separate from the text files)