FAC Meeting Minutes  
April 10, 2012  
9:30-10:30 Room 2156  
Present: D. Treadwell, R. Darnell, C. Chase, S. Rathinasabapathi, J. Olmstead

1. The FAC reviewed of faculty meeting agenda items (specifically the OC revision to the by-laws). All changes were accepted and will be posted to the departmental intranet page.

2. Donna Dyer’s luncheon will be held this Thursday at BJs to congratulate her 24 years of service to the department.

3. 2012 Committees for HS were reviewed and edited for posting to the departmental intranet page.

4. The FAC discussed the curriculum committees at length, including a review of membership, duties, and possible outcomes to benefit the department’s teaching program. There are currently 52 undergraduates enrolled in HS according to Curtis. This number reflects steady increases over the past few years. The group agreed that there was opportunity for continued growth in our undergraduate program. Several ideas were discussed, many reflective of our discussion with new CALS Dean Terri Balser, including how to best partner with industry to strengthen the professional development opportunities for our students (grads and undergrads), teaching garden upgrades, tapping into the faculty research talent, and scrutinizing the distribution of teaching FTEs among faculty – possibly for redistribution if appropriate. Additional teaching FTEs must be formally requested and therefore justified; therefore we must demonstrate all of our existing FTEs are used optimally.

5. A draft of the HS committees, faculty reps, and other relevant positions was compiled. Summarized below:

2012 HS Committees DRAFT

Faculty Advisory Committee
Composition: 5 members, 2 appointed by Chair, 3 elected by faculty, each serves a staggered 3-year term.
Chair – Danielle Treadwell
Members– Christine Chase, Rebecca Darnell, Bala Rathinasabapathi, James Olmstead

HS Academic Programs Committee (HAPC)
Composition: HS Undergraduate Coordinator, HS Graduate Coordinator, HS Undergraduate Advisor, plus 2 elected faculty members that serve 3 years each
Chair: Mark Settles
Members: Appointed – Rebecca Darnell, Gloria Moore, Xin Zhao; Elected – Kevin Folta, Mark Settles
(unconfirmed) HS/EH Graduate Curriculum Committee Ad-hoc
Chair:
Members: Karen Koch, Gloria Moore, Jim Olmstead, Don Huber, and Jose Chaparro (w/Charlie Guy, EH)

HS Undergraduate Curriculum Committee Ad-hoc
Chair: Xin Zhao
Members: Bala Rathinasabapathi, Kevin Folta, Jeff Williams

Graduate Admissions and Awards Committee Ad-hoc
Composition: Graduate coordinator plus 4 members selected by Chair
Chair: Gloria Moore
Members: Chris Chase, Don Huber, Mercy Olmstead

Tenure and Promotion Committee
Composition: 5 members. At least one person who has served on the college T&P and one member from off-campus REC, each appointed by Chair. 3 faculty elected.
Chair: Rob Ferl
Members: Appointed – Karen Koch and Bruce Shaffer, Elected – Jeff Brecht, Ken Cline

Operations Committee
Composition: at least one from each operational area-faculty, office staff, IT, farm operations, lab operations, and graduate students. The OC has several standing and ad-hoc committees (below).
Chair: Dennis Brown
Members: John Thomas (Farm Manager), Mike McCaffery (Labs), Libby Rens (Grad. students), Lincoln Zotarelli (Faculty), Lisa Tomlinson (Staff)

Departmental Website Committee
Chair: Rebecca Darnell
Members: Mercy Olmstead, Kamin Miller, Kim Niblett, Lincoln Zotarelli

Seminar Committee
Members: Kevin Folta, Jim Olmstead, Lincoln Zotarelli

(unconfirmed) Space Committee- Fifield Hall and Surrounding Out Buildings ad-hoc
Members: Jeff Brecht, John Thomas, Gloria Moore, Jim Olmstead, Harry Klee
(unconfirmed) Space Committee – Teaching Fields, Grove and Greenhouses ad-hoc
Members: Jose Chaparro, Jeff Williamson, Bala Rathinasabapathi

HS Faculty Senate Representative to IFAS Faculty Assembly – Mercy Olmstead
HS Faculty Representative on International Programs Committee – Carlene Chase
HS Faculty Representative to PSREU Advisory Council – Jim Olmstead
PMCB Director – Don McCarty
PMCB Co-Director and Graduate Coordinator – Kevin Folta

Horticulture Club Faculty Advisor – Lincoln Zotarelli
Organic and Sustainable Club faculty Advisor – Xin Zhao
Citrus Club Faculty Advisor – Carlene Chase