FAC Agenda  
May 15, 2012  
9:30-10:30  
*Present: Rebecca Darnell, Chris Chase, Jim Olmstead, Danielle Treadwell*

**HS Chair Candidates:**  
The FAC discussed the opportunity to vet candidates by asking them the same set of questions and comparing the answers among candidates. The FAC will convene a special meeting to identify the questions that we will ask each candidate. The FAC will meet with each candidate during the interview process.

Jerry Bennett is serving as Chair to the HS Dept Chair search and screen committee following Maria Gallo’s departure to U HI. In response to Jerry Bennett’s request to construct an agenda for the Chair interview: The FAC recommended the candidates stay at the Hilton for comfort and convenience. This will provide an easy opportunity for faculty to join the candidate for breakfast meetings as well as an easy return for the evening.

The interview process will take approximately 2.5 days. One half day will be spent with VP Payne. The remaining time will be scheduled by HS faculty with a final ok by the VP office.

**Candidates should meet with:**  
- Faculty Groups: Research - broken out into 3 discipline groups (Breeding/Genetics/Molecular Biology, Production, and Physiology/Biochemistry/Postharvest); Teaching (HS, PMCB, Breeding Graduate Group); and Extension.
- Undergraduate and Graduate Students
- FAC
- The Hub team leaders and Laurie
- HS staff (likely make this a coffee break) includes IT, Lisa, biological scientists, and HUB team members

**Proposed activities during the interview process:**  
- Seminar
- Social following the seminar (attended by all groups above)
- CITRA visit
- Facilities tour and work with John Thomas and Cecil Shine, others
- Meetings with Faculty Groups: (as above)

RLD will put together a calendar poll of faculty availability for the interviews, Jim will help.
**New Business** The FAC will invite Steve Sargent to a meeting asap to discuss the funding of Biological Scientists and HS/HUB staff. RLD will contact appropriate HUB personnel to update the current Biological Scientist spreadsheet.